

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 28, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mayor Clancy
Absent: Mrs. Kocher and Mrs. Korczukowski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the regular meeting on September 23, 2015, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Mr. Misertino made a motion to approve the regular meeting on October 14, 2015, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

BILL LIST:

Mr. Watters asked if anyone on the Road Department got their certification for pesticides.

Mr. Watters asked that someone on the Road Department get that certification so that the pesticides could be purchased from a wholesale supplier.

Mr. Watters asked why the diagnostics were required for the Jeep.

Mr. Watters made a motion to approve the bill list with the addendum, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Max Guscott was present to speak to the Committee in reference to requests that the squad has in reference to items that are needed for the squad.

CLERKS REPORT:

Ms. Hrebenak stated that the Township Committee was given copies of the recommendation from Mr. Daniel in reference to the Metal Detectors and the one that is suggested by Mrs. Harris and Mr. Hawkswell is the Garrett PD6500I which is what is purposed to purchased.

Mr. Watters made a motion to approve the purchase of the Garrett PD6500I, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

Mr. Clancy made a motion to lease the Ricoh MPC3503 from Ricoh with maintenance included for a total of 328.60 monthly, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

Ms. Hrebenak stated that an email out to all Recreation Committee members that all information needs to be taken down off of the recreation registration website as it may be taken down after this weekend.

Mr. Misertino made a motion to approve placing the flyer for the vendor fair being hosted by Cub Scout Pack 222, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

Mr. Misertino made a motion to approve the applications for the Jr Streaks bingo and raffle licenses, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

FINANCE REPORT:

Mrs. Fascenelli stated that the Finance would like to go out for RFP for a payroll company.

Mr. Misertino made a motion to approve going out for RFP for payroll, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Mrs. Fascenelli stated that the Sustainable Jersey luncheon is being held on November 17 in Atlantic City and at this point there is still no one that is available to attend so the plaque will be sent to us for our larger plaque that hangs in the hallway.

ENGINEERS REPORT:

Mr. Finelli stated that the Municipal Aid grants were sent to the state and there is not a date yet when the grants will be awarded.

Mr. Finelli stated that the requested revisions were made to the Accessory Structure ordinance and were sent to Mr. Edelston, Patti Zotti, and Drew DiSessa for their review and then the ordinance revision will be made and the Ordinance will be reintroduced.

Mr. Finelli stated that he had a meeting with Ray Rice and his engineer. They are looking to start and Mr. Finelli requested a number of historical documents from them.

Mr. Finelli stated that there is a septic application for a home on Westwood Street. The only area that the new system can be built on is in the required offset from the Township right of way. If the township sends a letter that they would have no issue in the encroachment on the site.

Mr. Watters made a motion to approve the Engineer issuing a letter for the septic installation near the Township right of way on Westwood Street, which was seconded by Mr. Clancy.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Mr. Finelli explained that there was a bid opening last week and there was a special meeting last Friday. The award was made to Samson Concrete there is a Pre Construction meeting on Friday at 2pm. From that time the project would begin. Mr. Finelli stated that the building will be delivered at the beginning of December.

Mr. Watters stated that he went to the Warren County Soil Conservation and discussed with them the size of the pole barn and the increase the size to 50X60 instead of 50x50.

The Committee members agreed that the pole barn pad should be left open.

PUBLIC PORTION:

Mayor Clancy opened the floor for public comment; seeing there was none the public comment portion was closed.

RESOLUTION:

2015-106

A RESOLUTION CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM)
PLAN AMENDMENT ENTITLED UPPER DELAWARE WATER QUALITY MANAGEMENT PLAN

WHEREAS, the Town of Hackettstown desires to provide for the orderly development of wastewater facilities (substitute other wording if appropriate) within Township of Mansfield; and
WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and
WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and
WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on October 19, 2015 for Upper Delaware Water Quality Management Plan has been prepared by Highlands Council.
NOW, THEREFORE, BE IT RESOLVED on this 28th day of October, 2015, by the governing body of the Township of Mansfield that:

1. The Township of Mansfield Committee hereby consents to the amendment entitled Town of Hackettstown Wastewater Management Plan, noticed on October 19, 2015, prepared by Highlands Council, for the purpose of its incorporation into the applicable WQM plan(s).
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

Mr. Watters made a motion to approve the passage of Resolution 2015-106, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

**RESOLUTION # 2015-107
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES**

WHEREAS, the following property has an overpayment of \$ 3,480.43 for the 2014 2nd quarter property taxes from the sale of the property and was paid by the old owners mortgage company and the title company at the closing;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 28th day October 2015 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Allied Title LLC
3 Laurel Drive
Flanders, NJ 07836

Block 601.01 Lot 12
Refund: \$ 3,480.43

Mr. Watters made a motion to approve the passage of Resolution 2015-107, which was seconded by Mr., Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2015-108
TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER
159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1,

NOW, THEREFORE BE IT RESOLVED that the Township of Mansfield, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the increase of \$ 1,762.91 for an item of revenue in the budget of the year 2015 as follows:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Body Armor Grant

Total with increase to be \$ 1,762.91

SECTION 2,

BE IT FURTHER RESOLVED that a like sum of \$ 1,762.91 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Body Armor Grant

State Share \$ 1,762.91

Non State Share \$

Total with increase to be \$ 1,762.91

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mr. Watters made a motion to approve the passage of Resolution 2015-108, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Mr. Watters made a motion to enter into Executive Session at 8:54pm, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy
Nays: None
Absent: Mrs. Kocher, Mrs. Korczukowski
Abstain: None

Mr. Lavery, Esq. stated that during Executive Session the Committee discussed a personnel matter dealing with a health insurance matter, COAH, and litigation dismissal, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Misertino made a motion to approve the letter in reference to the health insurance for the employee's spouse that was discussed in Executive Session, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Clancy stated that the road paving is completed.

Mr. Watters made a motion to move forward with the shared service for the plowing and possible salting of the school parking lot \$350 for plowing and \$150 for salting, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

Mr. Watters made a motion for the Mayor to sign the shared service contract for smoke detector, which was seconded by Mr. Clancy.

Ayes: Mr. Misertino, Mr. Watters, Mayor Clancy

Nays: None

Absent: Mrs. Kocher, Mrs. Korczukowski

Abstain: None

Mr. Misertino made a motion to adjourn at 9:03pm.